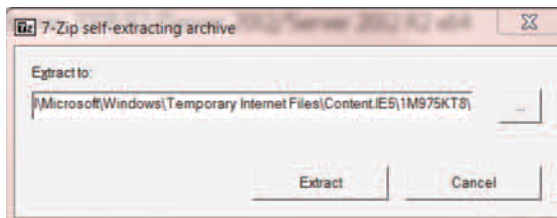


CANON PRINTER DRIVER INSTALLATION – WINDOWS OS

1. GO TO WWW.USA.CANON.COM
2. CLICK ON DRIVERS & DOWNLOADS (ON TOP OF THE PAGE)
3. IT SHOULD BRING YOU TO THE PAGE THAT HAS A SEARCH BAR ON IT
4. TYPE IN C5235A, SELECT IMAGE RUNNER ADVANCE C5235A
5. SCROLL DOWN ON THE PAGE
6. YOU WILL SEE THAT IT AUTOMATICALLY DETECTED YOUR OPERATING SYSTEM
7. CLICK ON DRIVERS
8. SELECT THE LATEST VERSION OF UFR II_V21.65_SET-UP
9. CLICK ON TERMS & CONDITIONS, THEN DOWNLOAD
10. CLICK ON RUN

AFTER DOWNLOAD IS COMPLETE YOU SHOULD SEE THE FOLLOWING –



11. CLICK ON THE SMALL SQUARE ON THE RIGHT TO SAVE IT TO A FOLDER ON YOUR DESKTOP
12. THEN CLICK EXTRACT
13. GO TO THE FOLDER YOU SAVED THIS INTO AND CLICK ON SETUP
14. THEN CLICK ON YES
15. SELECT CUSTOM, THEN NEXT, AGAIN NEXT
16. LOOK FOR C5235/5240, THEN SELECT NEXT
17. SELECT ADD PORT, SELECT STANDARD TCP/IP PORT, CLICK OK, THEN NEXT
18. ENTER THE PRINTER IP YOU WANT (IP ADDRESSES ARE:
66.43.81.84 (MAIN PRINTER) 66.43.84.86 (FOR THE
19. SUBCOPIER) 66.43.81.85 (21ST FLOOR)

continued on next page

continued

20. CLICK NEXT, THEN FINISH, THEN NEXT AGAIN, THEN START
21. AFTER SETUP IS COMPLETE GO TO DEVICE/PRINTERS FROM START MENU
22. SELECT THE PRINTER, LEFT CLICK THEN SELECT PRINTER PROPERTIES
23. GO TO DEVICE SETTINGS, SELECT USE DEPT ID
24. CLICK ON SETTINGS, CLICK ON ALLOW PIN SETTINGS
25. YOUR PIN & ID ARE BOTH THE SAME, (PROVIDED TO YOU BY RGBC)– TYPE THIS IN, CLICK ON VERIFY (IT SHOULD TELL YOU PIN IS CORRECT)
27. UNCHECK CONFIRM DEPT ID/PIN, THE CLICK OK AND THEN APPLY
28. GO TO THE GENERAL TAB – CHANGE THE PRINTER NAME TO EITHER MAIL PRINTER OR SUBCOPIER OR 21ST FLOOR
29. FLOOR
30. THEN CLICK ON APPLY
31. DO A PRINT TEST PAGE TO MAKE SURE INSTALLATION IS DONE CORRECTLY.

